



**EXECUTIVE DIPLOMA
IN
REAL ESTATE**

Call us for consultation:

Stephen Corneilius - 012-375 5002

Kimberley - 016-278 8090

Nicholas Wong - 016-629 8419

Sr Faizal - 012-361 4393

Sr Marina - 019-320 3530

1.	Intake for the Program	<table border="1"> <tr> <td data-bbox="592 226 916 259">Intake period</td> <td data-bbox="916 226 1441 259">May 2019</td> </tr> <tr> <td data-bbox="592 259 916 293">Class Commence</td> <td data-bbox="916 259 1441 293">9th May 2019</td> </tr> <tr> <td data-bbox="592 293 916 427">Modules for the semester</td> <td data-bbox="916 293 1441 427"> <ul style="list-style-type: none"> • Principle of Accounting • Building Technology • Property Taxation • Laws Relating to Property </td> </tr> </table>	Intake period	May 2019	Class Commence	9 th May 2019	Modules for the semester	<ul style="list-style-type: none"> • Principle of Accounting • Building Technology • Property Taxation • Laws Relating to Property 																								
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2.	Total Credit hours	91 credit hours																														
3.	Entry Requirement	<ul style="list-style-type: none"> • 21 years and above • Malaysian • Minimum 3 credit in SPM • Has more than 3 years' experience in the real estate industry 																														
4.	Documentation required to be submitted for registration	<ul style="list-style-type: none"> • UCSI University Application form • 1 passport size photograph • NRIC (Front and Back) • SPM certificate • Letter of confirmation from employer on 3 years' experience • Updated Resume • KWSP/ EA form /pay slip/ commission slip 																														
5.	Length of Program	3 years++																														
6.	Face to Face hours	3 credit hours subjects - 30 hours 4 credit hours subjects - 40 hours																														
7.	Semester per year	3 semesters per year (January / May/ September)																														
8.	Total subject	<table border="1"> <thead> <tr> <th data-bbox="592 1088 823 1122">Code</th> <th data-bbox="823 1088 1441 1122">Module</th> </tr> </thead> <tbody> <tr> <td data-bbox="592 1122 823 1189">BH 101</td> <td data-bbox="823 1122 1441 1189">Property Taxation</td> </tr> <tr> <td data-bbox="592 1189 823 1256">BH 102</td> <td data-bbox="823 1189 1441 1256">Land Economics</td> </tr> <tr> <td data-bbox="592 1256 823 1323">BH 103</td> <td data-bbox="823 1256 1441 1323">Principles of Investment & Valuation</td> </tr> <tr> <td data-bbox="592 1323 823 1391">BH 104</td> <td data-bbox="823 1323 1441 1391">Laws relating to Property</td> </tr> <tr> <td data-bbox="592 1391 823 1458">BH 105</td> <td data-bbox="823 1391 1441 1458">Real Estate Agency Practice</td> </tr> <tr> <td data-bbox="592 1458 823 1525">BH 106</td> <td data-bbox="823 1458 1441 1525">Building Technology and Maintenance</td> </tr> <tr> <td data-bbox="592 1525 823 1592">BH 107</td> <td data-bbox="823 1525 1441 1592">Principles of Economics</td> </tr> <tr> <td data-bbox="592 1592 823 1659">BH 108</td> <td data-bbox="823 1592 1441 1659">Principles of Accounting</td> </tr> <tr> <td data-bbox="592 1659 823 1727">BH 117</td> <td data-bbox="823 1659 1441 1727">Estate Agency Law</td> </tr> <tr> <td data-bbox="592 1727 823 1794">BH 110</td> <td data-bbox="823 1727 1441 1794">Principles and Practice of Marketing</td> </tr> <tr> <td data-bbox="592 1794 823 1861">BH 111</td> <td data-bbox="823 1794 1441 1861">Entrepreneurial Studies</td> </tr> <tr> <td data-bbox="592 1861 823 1928">BH 113</td> <td data-bbox="823 1861 1441 1928">Continuous Professional Development</td> </tr> <tr> <td data-bbox="592 1928 823 1995">BH 114</td> <td data-bbox="823 1928 1441 1995">Project Paper</td> </tr> <tr> <td data-bbox="592 1995 823 2033">BH 115</td> <td data-bbox="823 1995 1441 2033">Real Estate Community</td> </tr> </tbody> </table>	Code	Module	BH 101	Property Taxation	BH 102	Land Economics	BH 103	Principles of Investment & Valuation	BH 104	Laws relating to Property	BH 105	Real Estate Agency Practice	BH 106	Building Technology and Maintenance	BH 107	Principles of Economics	BH 108	Principles of Accounting	BH 117	Estate Agency Law	BH 110	Principles and Practice of Marketing	BH 111	Entrepreneurial Studies	BH 113	Continuous Professional Development	BH 114	Project Paper	BH 115	Real Estate Community
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9.	Class Ration	35 students in a class																						
10.	Assessment	50 % Final Examination 50% Continuous Assessment Each module has a different continuous assessment																						
11.	Classes	Classes are conducted in 2 formats: 1. Thursdays (3.30 pm – 9.00 pm) and Fridays (4.00pm - 10.00pm) OR 2. Fridays and Saturdays (
12.	Attendance	<ul style="list-style-type: none"> Students are required to adhere to 80% class attendance. If the attendance is not meet students will be barred from Exams. 																						
13.	Total Fees	<table border="1"> <tbody> <tr> <td>Tuition Fee</td> <td>RM 21,990.00</td> </tr> <tr> <td>Registration Fee</td> <td>RM200.00</td> </tr> <tr> <td>15% discount on tuition Fee</td> <td>(RM3,298.50)</td> </tr> <tr> <td>TOTAL</td> <td>RM18,891.50</td> </tr> </tbody> </table> <p>Initial fee payment of RM3,182.40 *Fees are paid in semester*</p>	Tuition Fee	RM 21,990.00	Registration Fee	RM200.00	15% discount on tuition Fee	(RM3,298.50)	TOTAL	RM18,891.50														
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14.	KWSP Withdrawal	Students are allowed to do the KWSP withdrawal. UCSI University will require students to pay fee first and then claim from KWSP after making fee payment.																						
15.	Passing Marks	Student must obtain a C to pass the subject. If student obtain a D, student is allowed to re-sit the supplementary paper with payment of RM 200.00 per paper. Should a student obtain an F, student will need to retake the subject again.																						
16.	Venue	Classes are held at UCSI University South Wing Campus, Taman Connaught, Cheras																						
17.	Deferment	Students are allowed to defer for ONE (1) semester																						

18.	Examination	Exams are held at the end of the semester Monday – Friday (2.00 pm - 5.00 pm) at UCSI University Examination Hall
19.	Lectures	Lectures are taught by UCSI University Staff (Full timers and industrial experts)
20.	Mode of Program	Lectures and Tutorials
21.	Notes for subjects	Notes of each subjects will be uploaded in the drop box/LMS in which the link will be provided to all once you have join the program. UCSI University is practicing a paperless system.
22.	Student ID card	Students will be given a student ID card upon making full payment. Student ID Card with UCSI University in collaboration with Hong Leong Bank. Student will need to open a bank account with Hong Leong.
23.	BOVAEP's recognition	Recognized.
24.	Related Field of employment	<ul style="list-style-type: none"> ● Real Estate Negotiator – REN. ● Valuation company – assistant valuation. ● Property/FM/Asset/REIT Management company. <ul style="list-style-type: none"> ■ Building Management ■ Mall Management ■ Facilities management ■ Leasing management ■ REITs management ● Real estate developer <ul style="list-style-type: none"> ■ Sale & marketing ■ Business development ■ Project planning/management ■ Credit control ● Bank/finance institutions <ul style="list-style-type: none"> ■ Loan/Mortgage/credit/marketing department ● Corporate and public service <ul style="list-style-type: none"> ■ Asset/property division/unit ● Property researchers ● Auctioneer ● Property software/system <ul style="list-style-type: none"> ■ iProperty/Property Guru/Rentguard and etc. <p>and others which the job specification/description fall within the above scope.</p>
25.	Selection Panel	Any grey areas the application will be vetted by Sr Faizal Fuad (Head of Programme) for approval.
26.	Credit Transfer/ Exemptions	<p>For All Credit transfer please note these are the documents that are required to be prepared by students to be given to Sr. Faizal and Sr. Marina for approval:-</p> <ol style="list-style-type: none"> 1. Transcript 2. Diploma Certificate 3. Course syllabus from respective University/College <p>At this moment all credit transfer is done from diploma to diploma. Kindly note that the students must speak to Sr. Faizal and Sr. Marina on the eligible to get the credit transfer. Kindly get student Sr. Faizal and Sr. Marina's contact number for further information on this matter.</p>